

**City of Auburn
Technology Commission
Auburn City Hall
1225 Lincoln Way, Auburn, CA 95603
Phone (530) 823-4211**

MINUTES OF NOVEMBER 11, 2010

Commissioners Present

Glenn Tonkin, Chair
Richard Owens, Vice-Chair
Paul Mercurio, Member
George Preston, Member
Teresa Schredl, Member

Absent

None

Auburn City Staff Present

None

Guests

None

Call to Order

Commissioner Tonkin called the meeting to order at 4:43 pm. It was noted that a quorum of members was present for the meeting.

Agenda Approval

Agenda was approved by acclimation.

Approval of Previous Meeting Minutes

This was the first meeting of the Technology Commission; therefore there are no prior minutes.

Old Business

Broadband Service for the Airport Business Park and Waste Water Treatment Plant.

Both projects are moving forward.

Action – commissioner Owens is to contact Public Works to get current status for both projects.

Action- commissioner Tonkin to contact the Airport commission for current status and if they need our assistance.

New Business

Establishment of New Technology Commission.

Commissioner Tonkin was made Chair and Commissioner Owens was made Vice Chair.

Resolution no.10 setting down the rules and operating procedures for the new commission were reviewed and discussed. The 2010 – 2011 work plan for the commission was reviewed and discussed. The target dates set down in the 2010 - 2011 technology work plan submitted in July of 2010 may be in jeopardy due to the delayed approval by the city. The Work Plan will be reworked at the December meeting if needed. Format for the minutes of the commission were discussed and a new format was approved and will be upgraded at the next meeting if needed.

The need for business cards was identified and will be discussed further at the December meeting.

Action – Chairman Tonkin to request executive/staff level training for the commission.

Action – Chairman Tonkin to obtain a copy of Auburn's 5 year plan.

Action – Chairman Tonkin to compose a letter to the city clarifying that the commission will retain oversight of ACTV and both the airport and waste water projects, but will no longer have oversight of WAVE unless a specific request is made.

Action – All commissioners are to forward project ideas to commissioner Mercurio for discussion at the December meeting.

Utilities for the State Theater

We received an e-mail from the Auburn Performing Arts Center requesting our assistance regarding the provisioning of utilities to the theater during phase 2 of the Street Scape project. Rod Haack their representative was invited by Chairman Tonkin to attend a commission meeting.

Other Business

Information and Announcements by Commissioners

Chairman Tonkin may miss the January or February meeting due to work requirements.

Date and Time of Next Meeting

December 9, 2010 at 4:30PM

ACTV Update. A team of ACTV volunteers videotaped the Western States 100-mle race, rough-edited, and broadcast coverage on Ch.20 beginning within minutes of the official end of the 30-hr event - a milestone for the race and for ACTV.

Adjournment

Chair adjourned the meeting without objection at 6:20 pm.

APPROVAL ATTESTED TO:
Glenn Tonkin, Chair, Technology Commission